

PROFORMA FOR RECOMMENDING THE TEACHERS FOR STATE AWARDS

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The details for assessment of work of the Teachers for selection by the Inspecting Officer are given below:

1. Name of the Teacher. :
2. Father/Husband Name. :
3. Date of Birth. :
4. Qualifications: -
 - a) Academic. :
 - b) Professional. :
5. Service Particulars: -
 - a) Date of joining into service. :
 - b) Length of continuous service as on 5th September. :
 - c) Present designation. :
 - d) Name of the School in which he/she is working with postal address and PIN CODE. :
 - e) Permanent Postal Address (Residential and Telegraphic Address with PIN CODE). :

6. Details of service rendered:

Name of the School	Whether belongs to Primary School or Secondary	Management	Period of service details from appointment date-to-date	Service rendered in Agency /Slum area, if any	Subjects taught
1	2	3	4	5	6

7. Academic achievements:

Year		Subjects taught	S.S.C	VII Class	Other Classes
	Number appeared:				
	Number Passed:				
	Pass Percentage:				
	Average Marks in the subject:				

Note: The above particulars should be furnished for the last five years.

8. Participation of the Teachers in the activities of Parent-Teacher Association. :
9. Special work done for raising the standards of Education (Work done by the teacher should be noted in this proforma against each item briefly, but not objective type i.e., Yes or No). :

- a) Steps taken by the Teachers to increase enrolment in the school and mobilization of out of School Children and to avoid drop-outs. :
- b). Give enrollment/retention percentage figures for the last 3 years of the School. : Year Enrolment Retention Percentage
10. Activities undertaken for strengthening National integration (Give details): - :
- a). N.C.C. :
- b). Scouts and Guides :
- c). Jumboree :
- d). Camps :
- e) National Green Crops. :
- f). Other activities, if any :
11. Inculcating interest in Co-curricular and Extra-curricular activities among the students (Work done by the teacher should be noted against each item briefly but not objective type i.e., Yes or No). :
- a) Annual day function participation : held/Not held:
- b) Culture programmes Participated and training given to students to participate in competitions (furnish details): -
- a) School Level :
- b) Mandal Level :
- c) District Level :
- d) State Level :
- c). Debates/Elocution/Quiz Competitions sports in which the students were made to participate (Give details): - :
- a) Inter-School Level :
- b) Inter-District Level :
- c) State Level :
- d) National Level :

- d). Excursion/Tours to the important :
places conducted (Mention the places
and periods):-
- i. Within the State :
- ii. Outside the State :
- e). Participation in the community :
service (furnish details); -
- i. Social work :
- ii. Clean and Green :
- iii. Health campaigns :
12. Contribution of the teacher for physical :
development of the school (Give details):-
- i. Accommodation :
- ii. Furniture :
- iii. Other Aids :
13. Contribution of the Teacher for :
development of Students' Educational
Standards:-
- a). Innovating Methods of Teaching :
- b). Activity packs :
- c). Teaching Learning Material :
- d). Evaluation tools developing :
14. Contribution of Teachers for promoting :
literacy in general.
- a). Participation in Akshar Sankanrati :
(to be certified by Collector)
- b). Back to School Programme :
15. Interest in helping the gifted/handicapped :
/mentally retarded and backward students.
16. Educational Innovative Writings useful :
to the Students (Give details): -
- a). If text book author, details of the :
book (s):
- i). Class :
- ii). Subject :
- iii). Year :

- | b). Publication of Articles in
(Give details during last 3 years): -
<u>Publication</u> | Name of the
<u>Journal</u> | Year of |
|---|-------------------------------|---------|
| i. State Level | : | |
| ii. National Journal | : | |
| 17. Awards received previously, if any
(Give details) | : | |
| 18. Relationship with (PTA meetings): - | | |
| i). Students | : | |
| ii). Teachers | : | |
| iii). Parents | : | |
| 19. Any other achievements not mentioned
above. | : | |
| 20. Brief note on criminal or other cases
against the teacher and character of
teacher. | : | |
| 21. Specific Remarks of the Inspecting Officer
justifying award for the teacher
(one para). | : | |

PLACE:

**SIGNATURE OF THE
INSPECTING OFFICER
WITH OFFICIAL SEAL**

DATE:

22. Remarks/Recommendation of the
DISTRICT EDUCATIONAL OFFICER :
(Specific remarks justifying the
recommendation)

PLACE:

**SIGNATURE OF THE
DISTRICT EDUCATIONAL OFFICER
WITH OFFICIAL SEAL**

DATE:

CERTIFICATE OF ANTECEDENTS AND CHARACTER

This is to certify that _____
recommended for State Award, 2012 by District Selection Committee has an
absolutely clean record of service and faultless antecedents and that no
enquires or legal proceeding of any kind, departmental or otherwise, are
pending against him/her.

PLACE:

**SIGNATURE OF THE
DISTRICT EDUCATIONAL OFFICER
WITH OFFICIAL SEAL**

DATE:

**PROFORMA FOR RECOMMENDING THE TEACHER EDUCATORS OF
DIETs/IASEs/CTEs AND PHYSICAL EDUCATION FOR STATE AWARDS**

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The details for assessment of work of the Teacher Educator for selection by the Supervising Officer are given below:

1. Name of the Teacher Educator. :
2. Father/Husband Name. :
3. Date of Birth. :
4. **Qualifications:** -
 - a) Academic. :
 - b) Professional. :
5. **Service Particulars:** -
 - a) Date of joining into service. :
 - b) Length of continuous service as on 5th September. :
 - c) Present designation. :
 - d) Name of the School in which he/she is working with postal address and PIN CODE. :

6. Details of service rendered:

Name of the Institute	Management	Period of service details from appointment date-to-date	Service rendered in Agency /Slum area, if any	Subjects taught
1	2	3	4	5

7. a) Seminars, Conferences, Symposia, Workshop: etc., attended as Resource person.

- a) National Level Seminar/Workshop/Conference. :
- ii) State Level Seminar/Workshop/Conference. :
- iii) Regional Level Seminar/Workshop/Conference. :

b) Percentage of passes in the subject taught. :

- i. More than 90% < 100%.
- ii. More than 75% < 90%. :
- iii. :
- iv. 75% and below. :

8. a) Activities undertaken for strengthening National integration (Give details): - :
- i. NCC/NSS/Scouts and Guides. :
 - ii. Hostel Deputy Warden. :
- b). Details of Innovations/Contribution to teaching (only National & State Level). :
- i. Designing TLM/Training Modules/ Lab Manual. :
 - ii. Preparation of Resource Material, Reading Material. :
 - iii) Student Counseling. :
9. Inculcating interest in Co-curricular and Extra-curricular activities among the students :
- a) Culture programmes Participated and training given to students to participate in competitions at. :
- a. Institution Level. :
 - b. District Level. :
 - c. University Level. :
 - d. State Level. :
 - e. National Level. :
- b) Debates/Elocution/Quiz Competitions sports in which the students were made to participate (Give details): - :
- i. Inter-School Level. :
 - ii. District Level. :
 - iii. University Level. :
 - iv. State Level. :
 - v. National Level. :
- c). Excursion/Tours to the important places conducted (Mention the places and periods):- :
- a) Within the District. :
 - b) Within the State. :
 - c) Outside the State. :

- d). **Participation in the community service** :

 - i. **Social work** :
 - ii. **Clean and Green** :
 - iii. **Health campaigns.** :
 - iv. **Janma Bhoomi.** :
 - v. **Campus Development.** :
 - vi. **Participation in the preparation of Habitation Plan & Micro-Planning.** :

- e) **Participation in Subject related activities like exhibitions, Museum, Clubs etc.** :

 - i) **Institution Level.** :
 - ii) **District Level.** :
 - iii) **State Level.** :
 - iv) **National Level.** :

- 10. **Contribution of the teacher for physical development of the school (Give details):-**

 - i) **Accommodation** :
 - ii) **Furniture & Equipment.** :
 - iii) **Other Aids/Library.** :

- 11. **Contribution of the Teacher Educator for Development of Students' Educational Standards.** :
- 12. **Contribution of Teacher Educator for promoting literacy in general.** :

 - i) **Contribution LC/PLC.** :
 - ii) **DPEP Activities.** :
 - iii) **Other Literacy efforts (Chaduvulapanduga)** :

- 13. **Interest in helping the gifted/handicapped /mentally retarded and backward/Juvenile delinquent students.** :
- 14. **Educational Innovative Writings useful to the Students.** :

 - a). **Author of Text Books and other material to teacher educators.** :
 - b) **Research Publication.**
 - c) **Action Research.** :
 - iv) **Publication of Articles in Journals.**

- :
- i). District Level. :
 - ii). State Level. :
 - iii). National Level.
 - v) Publication of Innovative practices/ Seminar papers. :
15. Awards received previously, :
- i) District Level. :
 - ii) State Level. :
16. Relation with.
- i). Trainees. :
 - ii). Teachers & Field Officers. :
 - iii). Parents :
17. General behavior of Teacher Educator, like punctuality, Co-operation, discipline etc., based on the Principal remarks. :
18. Any other achievements not mentioned above in enhancing the functioning of DIET/IASE/CTE. :
19. Brief note on Criminal or other cases against the teacher and character of teacher. :
20. Specific remarks of the principal justifying award for the teacher (One para) :

CERTIFICATE OF ANTECEDENTS AND CHARACTER

This is to certify that _____ recommended for State Award, 2013 by District Selection Committee has an absolutely clean record of service and faultless antecedents and that no enquires or legal proceeding of any kind, departmental or otherwise, are pending against him/her.

PLACE:
DATE:

SIGNATURE OF THE PRINCIPAL
WITH OFFICIAL SEAL